

A nighttime photograph of the London skyline. The Gherkin (30 St Mary Axe) is on the left, illuminated with blue lights. To its right is Paternoster House, a tall, dark building with many lit windows. The background shows other city lights under a dark sky.

**LF** LUBBOCK FINE

Career Opportunity

# Business Services

# Senior

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Paternoster House | 65 St Paul's Churchyard | London EC4M 8AB

# Why Lubbock Fine?

Lubbock Fine is a successful 22 Partner accountancy and tax advisory practice. We are also the founder member of the award-winning global network Russell Bedford International. Due to a period of considerable growth, we plan to expand our team to 200 members of staff in 2025. The overarching strategy of the firm at the heart of our success is our vision to 'redefine exceptional'. Now is a perfect time to join us to be part of that success and to help shape the future.

We have a diverse range of clients, both within the UK and around the world. Our specialist business desks look after clients in France, Portugal, India, the Middle East and Africa, we have a newly launched German desk and business operations in the Cayman Islands. Our Dubai office, established in 2006, was one of the first to register as auditors with the Dubai Financial Services Authority.

Our clients cover a vast array of sectors including property investment businesses, natural resources, and renewable energy firms, the media & entertainment sector, technology, FCA registered firms, charities and large funds with up to £4bn in assets. With such a diverse client base our work is both challenging and gratifying and offers our people many opportunities to gain exposure to new industries, or to specialise.

Our leadership team is friendly and approachable, and they keep an open-door policy to interact with the LF team at all levels. Our Smart Working policy enables you to reasonably work from where, and when you want, ensuring that you have a high degree of autonomy over how you manage your time.

We take CSR seriously and are heavily engaged in social mobility and charitable activities giving you the opportunity to give back. Employee wellbeing, flexibility and a quality working environment are at the core of the firm's values. We have an extensive range of benefits.

LF understands that everyone will have different long-term personal goals. Consequently, each team member is able to develop a tailored development plan to help them reach their specific career goals. Some of our team members who moved into Industry are now our clients. After a period of time with the firm we offer sabbaticals and international secondments within the RBI network.

If you are looking to take your career path all the way to partnership, the path to achieving this will be completely transparent. LF operates a unique 'Path-to-Partner' training and mentoring programme, allowing you to progress from trainee, into management and then Partnership as fast as you are capable of doing so.



# Our Business Services Team

Our Business Services Team has around 25 staff, ranging from Trainee through to Partner. As a member of our Business Services Team, you will be reporting to Managers, Associate Directors and Partners, depending on the assignment.

We have an interesting and diverse client base ranging from SMEs, corporate entities, OMBs and funds. Working in the Business Services team, you will become an integral part of the clients' teams as trusted adviser and first point of contact. The main services that we provide are year-end accounts, VAT, cash flow and management accounts. As well as compliance, we help our clients fulfil their ambitious growth plans by providing projections. We have a varied client base operating in a number of different sectors including property, professional services, entertainment and hospitality, leisure, PR, IT and technology.



## Business Services Senior

- You will be responsible for a range of clients preparing management accounts, VAT returns, statutory accounts and a range of ad hoc reporting across a range of industry sectors
- You will prepare often complex and bespoke management accounts
- You will carry out bookkeeping review using a range of accounting software prepared by clients or junior members of staff
- You will supervise and review staff output and provide guidance to junior members of the team
- You will have constant interaction with the team and business services partners including those from other business units within LF
- You will be the main point of contact for your clients
- You will receive training, feedback and development from an exceptional team of practitioners as well as international advisory exposure to clients

# We would love to hear from you if you have...

- The ACA/ACCA (or equivalent) qualification
- The ability to provide clear, accurate and commercial advice to clients
- The ability to build strong client knowledge and act as an extension to the client
- At least three years' accounting experience gained within a medium-sized practice
- The ability to interpret client information and challenge the client appropriately
- The ability to liaise and coordinate effectively with members of the team and other service lines across the firm
- A real team-player with a 'can-do' attitude
- A keen interest in working in a challenging and sociable environment
- A commitment to continuous learning and to improve your own technical expertise



## What we will offer in return

- A competitive salary as well as a fully comprehensive range of benefits to include
- Smart Working with core hours from 10am to 4pm
- Christmas bonus scheme
- 4 or 5% pension (matched)
- Private Medical insurance
- Dental insurance
- Interest free season ticket loan
- Enhanced Maternity, Paternity & Shared Parental Leave packages
- Flexible benefits: including healthcare assessments, cycle to work, health cash plan etc
- Employee assistance programme
- 26 days holiday plus bank holidays
- Fresh fruit and snacks in the office every week
- Massage Angels bi-monthly
- Annual away day and Christmas party as well as numerous other socials
- Annual wellbeing calendar with free seminars, freebies, lunch & learns
- A supportive working environment where development and progression are actively encouraged!

## Key Contact

**Karen Foot**

Head of People

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